Last Updated on Date and Time (System generated)Image: Constant of the constitutionImage: Constant of the constitutionImage: Constant of the constitutionImage: Constant of the constitutionImage: Constant of the constant of the constitutionImage: Constant of the constant of the constitutionImage: Constant of the co	S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
(System generated)Image: ConstitutionImage: Constitu		Last Updated on Date and Time			
(I) OathThis isE-HRMS1Allegiance to the constitutionNot availableOath/declarationE-HRMSLast Updated on (Date and Time)Not availabletaken fromE-HRMSUpload Photograph (At Top-right)Not availableemployee, As perunderstanding, thisdeclaration formcomes once for firsttime login only andemployee needs to		(System generated)			
1Allegiance to the constitutionNot availableOath/declarationE-HRMSLast Updated on (Date and Time)Not availabletaken fromE-HRMSUpload Photograph (At Top-right)Not availableemployee, As perunderstanding, this declaration formLast Updated on (Date and Time)Not availableemployee of first time login only and 		(I <u>) Oath</u>		This is	E-HRMS
Last Updated on (Date and Time)Not availabletaken fromE-HRMSUpload Photograph ( At Top-right)Not availableemployee, As perunderstanding, thisdeclaration formUpload Photograph ( At Top-right)Not availableunderstanding, thisdeclaration formdeclaration formUpload Photograph ( At Top-right)Upload ( At Top-right)Upload Photograph ( At Top-right)Upload Photograph ( At Top-right)Upload Photograph ( At Top-right)Upload ( At Top-right)Upload Photograph ( At Top-right)Upload Photograph ( At Top-right)Upload Photograph ( At Top-right)Upload ( A	1	Allegiance to the constitution	Not available	Oath/declaration	E-HRMS
Upload Photograph ( At Top-right) Not available employee, As per understanding, this declaration form comes once for first time login only and employee needs to		Last Updated on (Date and Time)	Not available	taken from	E-HRMS
understanding, this declaration form comes once for first time login only and employee needs to		Upload Photograph ( At Top-right)	Not available	employee, As per	
declaration form comes once for first time login only and employee needs to				understanding, this	
comes once for first time login only and employee needs to				declaration form	
time login only and employee needs to				comes once for first	
employee needs to				time login only and	
				employee needs to	
click I accept in order				click I accept in order	
to explore the				to explore the	
application E-HRMS				application	E-HRMS
(II) Personal Details		(II) Personal Details			
Name and surname Middle Name is also		Name and surname	Middle Name is also		
1 column IFMIS	1		column		IFMIS
2 Gender (M/F/T) Available IFMIS	2	Gender (M/F/T)	Available		IFMIS
Father's name Available as per	•	Father's name	Available as per		
3 family record IFIVIIS	3		family record		IFINIS
Mothers Name Available as per	4	Mothers Name	Available as per		
4 family record in the second	4		family record		ΙΓΙΫΙΙΟ
Permanent Address Available in common	5	Permanent Address	Availble in common		IFMIS
$Dete of birth (E. 2. W) = E8.W_{-} Please$	0	Data of birth $(E \ 8 \ M)$	E&W_ Please		
5 (IEMIS	5		elaborate		IFMIS
Religion Availble in FSS		Religion	Availble in ESS		
Employee details			Employee details		
6 IFMIS	6		table		IFMIS
Category (If the employee is a Available		Category (If the employee is a	Available		
member of scheduled		member of scheduled			
castes/scheduled		castes/scheduled			
	7				IFMIS
Mark of Identification Available in FSS	•	Inarticulars Mark of Identification	Availble in FSS		
			Employee details		
8 Ishle IFMIS	8		Itable		IFMIS
Education Qualification Availble in FSS	-	Education Qualification	Availble in FSS		
Employee details			Employee details		
9 IFMIS	9		table		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	Aadhar Number	Availble in ESS		
10		Proof table		IFMIS
	PAN Number	Availble in ESS		
11		Proof table		IFMIS
	Photograph	Availble in ESS		
10		Employee details		
12		table		IFIVIIS
	Signature of government servant	Availble in ESS		
	with date after every five year.	Employee details		
		lable;		
13		(not after every 5		Both
	Declared home town at the time	Availble in		
	of appointment	Employee related		
14		table		IFMIS
15	GPF/PRAN/DPF/EPF Number	Available		IFMIS
16	Unique Employee Code Number	Available		IFMIS
	Marital status	Availble in ESS		
		Employee details		
17		table		IFMIS
	Details of first appointment in	Date of joining		
18	Government Service	available		IFMIS
	Name of post on which	Available		
18A	appointment is given			IFMIS
18B	Class	Available		IFMIS
	Appointment order details (Text	Not available	A separate field is	
	Field)		given to enter Order	
			No,Order	
			Date, Designation of	
			Authority as per the	
			template shared by	
			GAD team. If this	
			details is not coming	
			Trom IFIIVIS	
			, establishment	
			ontor it manually	
18C			enter it manually.	E-HRMS
18D	Details of joining:-	Available		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	i Date/month/year	Available		IFMIS
	Probation period (in years)	Available		
	Probation period Start			
	Probation period release			
18E				IFMIS
	(III) Educational Qualifications /			
	Other Qualification			
S No.	Name of Examination			
5 110	/Certificate/Degree	Availble in ESS		
	Name of Examination	Qualification table		
i)	/Certificate/Degree	Qualmention table		IFMIS
	Year of passing	Availble in ESS		
		Qualification table		
)				IFIVIIS
	Board / University	Available in ESS		
iii)				IFMIS
	Grade/Percentage	Availble in ESS		
iv)		Qualification table		IFMIS
	Upload Documents	Availble in ESS		
		Qualification table		
v)				IFMIS
	(IV)Communication Details			
	Postal Address	Availble		
i)				IFMIS
ii)	Office Address	Availble		IFMIS
	Emergency Contact Address	Not Available	This is separate fields	
			emergency contact	
			information like	
			Name, Mobile no.	
iii)				E-HRMS
	Mobile Number	Availble in ESS table		IENAIC
IV)				

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
v)	Email id	Availble in ESS table		IFMIS
	(V)Training /Orientation Details		This is section where employee can enter	
i)	Course /Training Name	Not available	his/her training	E-HRMS
ii)	Institute name	Not available	details. Training	E-HRMS
	Course Coordinator	Not available	could be internal department training	
iii)			or self taken training.	F-HRMS
iv)	Start Date	Not available	Details of training	E-HRMS
V)	End Date	Not available	like- date of training.	E-HRMS
•••		Not available	Institute name from where training is taken and provision to upload the training certificate is given. All details can be entered at Establishment Incharge clerk or employee level.	
vi)	(Compulsory / Optional)			E-HRMS
	(VI) Family Details			
i)	Name of Family Member	Family Details table.Column available in ESS		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	Gender	Family Details		
		table.Column		
ii)		available in ESS		IFMIS
	Relation with Employee	Family Details		
		table.Column		
)		available in ESS		IFINIIS
	Date of Birth	Family Details		
		table.Column		
10)		available in ESS	As non Asdhar Daliau	IFIVIIS
	Aadhar No	not avaliable	As per Aadnar Policy,	
			we cannot store	
			Aadnar no in system.	
			Hence this is not	
V)				Both
• • •	Bank Name	Available in	system too.	2001
vi)		common tables		IFMIS
	Account Number	Family Details		
		table.Column		
vii)		available in ESS		IFMIS
viii)	Bank IFSC Code	Available		IFMIS
ix)	Account Holder Name	Not available	Provision in eHRMS is	E-HRMS
x)	PAN Card No	Not available	given to enter this	E-HRMS
	Contact details	Not available	details at	
			Establishment	
			Incharge Clerk	
			level/Employee level	
xi)				E-HRMS
	Marital status	Family Details		
		table.Column		
xii)		available in ESS		IFMIS
	Differently abled(y/n)	Family Details		
		table.Column		
)		available in ESS		IFIMIS
	Request date	Created date		
		available in ESS		
		table		IFIVIIS
	Request approval date	Available in		
XV)		workflow table		IFIVIIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	Name of Approving authority With	Available in		
	Employee Code[Designation]	workflow		
		tables(post and		
XVI)				IFMIS
	Name of Approving authority With	Available in		
xvii)	Employee Code[Employee_ID]			IEMIS
	(VII)Employee's Nomination			
	Name of Family Member	Column available in		
		ESS Nominee table		
1)		Column available in		IFMIS
	Date of Birth	ESS Nominee table		
ii)				IFMIS
	Marital status	Column available in		
		ESS Nominee table		
)	Nomination for Conoral provident	Column available in		IFIVIIS
	fund (DDE/NDS (Croup insurance)	ESS Nominee table		
	schomo/insuranco_cum_saving			
	scheme/family pension/death -			
	cum - retirement gratuity/l ife			
	Time Arrear (pay /Other claims)			
iv)				IFMIS
V)	Bank Name	available in		IFMIS
•)	Account Number	Column available in		
		ESS Nominee table		
vi)				IFMIS
	Bank IFSC Code	available in		
VII)		common tables		IFIMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
viii)	Account Holder Name	Not Available	Provision in eHRMS is given to enter this details at Establishment Incharge Clerk level/Employee level	E-HRMS
ix)	Aadhar No	Not Available	Not stored in MAPIT system as per guideline	E-HRMS
x)	PAN Card /Contact No	Not Available	Provision in eHRMS is given to enter this details at Establishment Incharge Clerk level/Employee level	E-HRMS
xi)	Request Date	Available as created date in ESS table.		IFMIS
xii)	Request Approval date	Available in workflow table		IFMIS
xiii)	First Nominee /Second /subsequent	Nominee names available in ess table		IFMIS
	In The Event Of Nominee Predeceasing The Subscriber	Column available in ESS Nominee table		IFMIS
	Name of Approving authority With Employee Code[Designation]	Available in workflow table (post and name)		IFMIS
	Name of Approving authority With Employee Code[Employee_ID]	Available in workflow table		IFMIS
	Percentage share	Column available in ESS Nominee table		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	(VIII)Upgradation-			
	promotion/Kramonnati/Time			
	scale/Selection			
	Post / Upgraded Post	Pay Fixation table,		
i)	Before After	Available in SM		IFMIS
	Effective Date (AM/PM)	Pay Fixation table,		
ii)	, , , , , , , , , , , , , , , , , , ,	Available in SM		IFMIS
	Pay Scale	Pay Fixation table,		
iii)		Available in SM		IFMIS
	Type Of Upgradation	Pay Fixation table,		
	promotion/Kramonnati/Time	Available in SM		
iv)	scale/Selection			IFMIS
	Order Number	Data not available	Provision in eHRMS is	
			given to enter this	
			details at	
			Establishment	
			Incharge Clerk level	
)		Dev Fivetien tehle		
vi)	Order date	Pay Fixation table,		F-HRMS
vi)	Lipland Documents			E-HRMS
VII)	(IX) Pay Eixation dataile			LINNIS
	Dete of Fixetion	Pay Eivation table		
i)		Available in SM		IFMIS
.,	Order Details	Data not available	Provision in eHRMS is	
			given to enter this	
			details at	
			Establishment	
			Incharge Clerk level	
ii)			J	E-HRMS
	Order Date	Pay Fixation table,		
iii)		Available in SM		IFMIS
	Pay Scale	Pay Fixation table,		
IV)		Available in SM		IFMIS
	Basic pay	Pay Fixation table,		
)		Available in SM		ΙΓΙΥΠΟ
	Events	Pay Fixation table,		IENVIS
	DNII(Data of Novt Increment)	Available III SIVI		
vii)		Available in SM		IFMIS
•••7				

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	Upload Documents (for old cases)	NA		
VIII)			This is severate	E-HKIVIS
			Inis is separate	
	including suspension		oHPMS is given to	
1) 	Date	Not Available	enter this details at	E-HRIVIS
II) 	Order No	Not Available	Establishment	E-HRIMS
· · · ·	Order Issuing authority	Not Available	Incharge Clerk level.	E-HRMS
IV)	Type of Award / Punishment	Not Available		E-HRMS
V)	Order Details	Not Available		E-HRMS
vi)	Upload Documents	Not Available		E-HRMS
	(XI)Transfer & Posting			
	Post held (Name)	Transfer and Post		
i		Details, Available in		
1)		SM Transfor and Bost		IFIVIIS
	Post held (Code)	Dotaile Available in		
ii)		SM		IFMIS
,	Office	Transfer and Post		
		Details, Available in		
iii)		ŚM		IFMIS
	DDO code	Transfer and Post		
		Details, Available in		
iv)		SM		IFMIS
	Joining date	Transfer and Post		
、		Details, Available in		
)		SM		IFINIS
	Relieving date	Transfer and Post		
vi)		Details, Available in		IEMIS
vii)	Order No / Details	Data not available	This is senarate	F-HRMS
viii)	Deputation Details	Data not available	section, provision in	E-HRMS
••••		Data not available	eHRMS is given to	2 11110
			enter this details at	
			Establishment	
ix)			Incharge Clerk level.	E-HRMS
,	(XII)Leave account			
	Leave account for Earned leave		This is separate	
			section, provision in	
i)	Previous Balance	Not available	eHRMS is given to	IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
ii)	Credit	Not available	enter this details at	IFMIS
	From date	Available as credit	Establishment	
		year in ESS leave	Incharge Clerk level	
iii)		table	for legacy data entry,	IFMIS
	To date	Available as credit	Once Leave module	
		year in ESS leave	from Loovo modulo	
		table	from Leave module.	
iv)				IFMIS
	Complete Month	Available in ESS-		
		first half /second		
V)		half		IFMIS
	Earned Leave Credit	Availble in ESS leave		
VI)	<b>.</b>	table.		
VIII)				
IX)		Natavailabla	This is calculated	IFIVIIS
x)	Remaining Balance	Not available	field	IFMIS
	Remarks	Availble in ESS leave		
xi)		table.		IFMIS
	Leave account for HPL			
ii)	Previous Balance	Not available	This is separate	IFMIS
	Credit	Not available	section, provision in	
			eHRMS is given to	
			enter this details at	
			Establishment	
			Incharge Clerk level	
			for legacy data entry,	
			Once Leave module	
			is live, data will come	
iii)			from Leave module.	IFMIS
,	From date	Available as credit		
		year in ESS leave		
iv)		table		IFMIS
	To date	Available as credit		
		year in ESS leave		
v)		table		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	Complete Year	Available in ESS-		
		first half /second		
vi)		half		IFMIS
	HPL Credit	Availble in ESS leave		
VII)		table.		IFMIS
viii)	Total			IFMIS
ix)	Debit			IFMIS
	From Date	Availble in ESS leave		
x)		table.		IFMIS
	To Date	Availble in ESS leave		
XI)		table.		IFMIS
XII)	Leave taken (HP)			IFMIS
XII)	Leave taken (COM)			IFMIS
xiii)	Balance			IFMIS
	Remarks	Availble in ESS leave		
XIV)		table.		IFINIS
	Leave account for CCL			
÷	From Date	Availble in ESS leave		
- 1)		table.		IFIVIIS
	lo Date	Availble in ESS leave		IENAIS
	Total Number of doug	Calculation based		11 10115
	l otal Number of days	calculation based		
iii)				IFMIS
iv)	Closing Balance			IFMIS
10)	Pomarka	Availble in FSS leave		
v)		table		IFMIS
,	Leave account for Other			
	Type of Leave (Maternity	Availble in FSS leave		
	/Paternity / Study Joave /Extra	table.		
i)	/Faternity / Study leave /Extra			IFMIS
- ''	From Date	Availble in FSS leave		
(ii		table		IFMIS
	To Date	Availble in ESS leave		-
iii)		table.		IFMIS
,	Total Number of days	Calculation based		
		on from and to date		
iv)				IFMIS
v)	Sanction Order Details			IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
	(XIII) Departmental Enquiry and			
	Court case			
	Court case / Departmental	Available In SM		
i)	Enquiry			Both
ii)	Details	Available In SM		Both
	Against Employee / By Employee	Available In SM		
iii)				Both
lv)	Date of Initiation	Available In SM		Both
V)	Court Case / DE Officer	Available In SM		Both
vi)	Status	Available In SM		Both
	(XIV) Loans and Interest bearing			
	advances			
i)	Name of advance	Available in ESS		IFMIS
ii)	Sanction order details	Available		IFMIS
iii)	Sanctioned Ioan Amount	Available in ESS		IFMIS
	No of installments for principal	Available in ESS		
iv)	repayment			IFMIS
v)	Interest Amount	Available in ESS		IFMIS
	(XV)GPF /DPF Part and Final			
	Withdrawal			
	GPF/DPF Number	Available in ESS		
i)		table		IFMIS
	Sanction order no and date	Available in R&D		
ii)		Table		IFMIS
	Sanctioning authority	Available as		
		creator in R&D		
iii)		table		IFMIS
	Sanction amount	Available in R&D		
iv)		Table		IFMIS
-	Purpose of withdrawal	Available in ESS		
v)		Table		IFMIS
	Voucher No and Date	Available in R&D		
vi)		Table		IFMIS
vii)	Upload Documents	Available		IFMIS
	(XVI)NPS Part Final Withdrawal	Not Available	As per template	
			received from GAD,	E-HRMS
	PRAN Number	Not Available	provision is given at	E-HRMS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
i)	Sanction order details	Not Available	Establishment	E-HRMS
ii)	Sanctioning authority	Not Available	Incharge clerk to	E-HRMS
iii)	Amount	Not Available	enter legacy data	E-HRMS
iv)	Date of Withdrawal	Not Available		E-HRMS
V)	Purpose of withdrawal	Not Available		E-HRMS
vi)	Registration no of DDO	Not Available		E-HRMS
	(XVII)Leave travel concession	Not Available	As part of template received from GAD,	E-HRMS
i)	Type of LTC	Not Available	provision is given at	E-HRMS
ii)	Block year	Not Available	Establishment	E-HRMS
iii)	Sanction order no and date	Not Available	Incharge clerk to	E-HRMS
iv)	Sanctioning authority	Not Available	enter legacy data	E-HRMS
,	Details of family for which LTC is	Not Available		
V)	being availed			E-HRIVIS
VI)	Duration of LTC	Not Available		E-HRIVIS
	I otal entitlement of leave	Not Available		
	encashment during service			
VII)	davs (60 davs )			E-HKIVIS
	(XVIII) Retirement benefits			
	For Gratuity payment /Pension			
	payment /Earned leave			
	payment/GIS payment/GPF Final			
	payment /Madhya Pradesh			
	Government Employees			
	insurance cum saving scheme			
	2003/Family benefit fund /Fx-			
	gratia			
i)	Details of order	Partially Available	As part of template	IFMIS
ii)	Details of sanction	Partially Available	received from GAD,	IFMIS
iii)	Date of effect	Partially Available	provision is given at	IFMIS
iv)	Date of payment	Partially Available	Establishment	IFMIS
v)	Amount paid	Partially Available	Incharge clerk to	IFMIS
	(XIX) Arrear payment			
i)	Date of payment	Available		IFMIS

S.no.	Field name	Remark for IFMIS	Remark from MAPIT for Not available/ Need clarity remark from IFMIS	Updation in IFMIS or E- HRMS
ii)	Amount paid	Available		IFMIS
iii)	Details of arrear	Available		IFMIS
	Voucher no	Available		IFMIS
iv)	Voucher date	Available		IFMIS
v)	Gross total	Available		IFMIS
vi)	DDO code	Available		IFMIS
vii)	DDO Name	Available		IFMIS
	(XX)Recoveries			
i)	Reason for recovery	Available		IFMIS
ii)	Principal amount	Available		IFMIS
iii)	Interest (if any )	Available		IFMIS
iv)	Voucher No /Challan No	Available		IFMIS
V)	Voucher No /Challan Date	Available		IFMIS
	(XXI)Other Events	Need Clarity	As per template received from GAD,	
i)	Name of Event	Need Clarity	provision is given at	E-HRMS
ii)	Details of order	Need Clarity	Establishment	E-HRMS
iii)	Details of sanction	Need Clarity	Incharge clerk to	E-HRMS
	Date of effect	Need Clarity	enter/update legacy	
iv)			data,if data is not coming from IFMiS	E-HRMS
	(XXI)Service Book Audit(Service	Need Clarity	As per template	
	Verification)		received from GAD, provision is given at	
i)	Date of Audit	Need Clarity	Establishment	E-HRMS
ii)	Audited by	Need Clarity	Incharge clerk to	E-HRMS
iii)	Key Findings	Need Clarity	enter/update legacy	E-HRMS
	Compliance date	Need Clarity	coming from JENALS	
iv)				E-HRMS